

State Center City Council
Regular Meeting Minutes
June 20, 2023

Mayor Pfantz opened the council meeting at 6:30 p.m. Present were Mayor Pfantz, Councilors Darrow, Grant, Nichols, and Quick. Absent: Shaffar. Also present were L. Bearden, J. Thomas, J. Robinson, B. Pfantz, C. Davis, Kohle Nieland and Pastor Melissa Waterman.

- Pastor Waterman asked council what plans are for reducing the risk of future traffic incidents at the intersection of 1st Ave N and 7th NW. The home her family lives in was struck and damaged by a car that the guardrail in place did not stop. She is frustrated at the lack of information and misinformation. There was extensive discussion on what could/should be done. Chief Thomas will contact the IDNR to get a recommendation on what should replace the ineffective guardrail that was in place as it is in the city right-of-way.
- Motion by Quick, 2nd by Darrow approving the consent agenda that included a liquor license for Casey's, tobacco licenses for Casey's and Hometown Foods and the monthly transfer resolution in amount of \$84,515.89. Motion passes 4-0 roll call.
- Motion by Darrow, 2nd by Grant that Ordinance 379 an ordinance providing for a Water Emergency Response Program if dry conditions or extensive need of "rural water" exist be given its first reading for passage. Motion passes 4-0 roll call. Motion by Quick, 2nd by Grant that the second and third readings of Ordinance 379 be waived. Motion passes 4-0 roll call. Motion by Darrow, 2nd by Nichols that Ordinance 379 be adopted at this time. Motion passes 4-0 roll call. Ordinance 379 will be in effect upon signature of the mayor and publication in the Mid Iowa Enterprise.
- Bearden shared that she has received the "engineer sheet" from the UPRR for the area being considered for purchase by the city as part of a future brush dump. She was informed that the broker would now look at the market value of the property. Bearden was again reminded by the broker that this is a long, slow process.
- Grant moved to adopt Res. 23-66 a resolution calling an election on the proposition of entering into a General Obligation Loan Agreement and borrowing money thereunder in a principal amount not to exceed \$1,500,000.00. This loan would help finance the proposed EMS.Fire building project. Quick 2nd, Res. 23-66 is adopted 4-0 roll call.
- Tom Hillers, city attorney, has provided sample ordinances for "property maintenance standards". The council is encouraged to consider them so that discussion for adapting them for State Center can occur at the July meeting. Hillers also submitted a draft ordinance for vacating an alley but Bearden said that property owners receiving property need to be revised.
- Motion by Darrow, 2nd by Quick to accept Dan Quigley's resignation from the SCPD as a part-time officer. Motion passes 4-0.
- Quick moved to adopt Res. 22-67 setting FY24 wages for City of State Center employees. Darrow 2nd, Res. 23-67 is adopted 4-0 roll call.
- Grant moved to adopt Res. 23-68 in support of Local Option Sales and Services Tax. Our current resolution will end July 1, 2025. Darrow 2nd; Res. 23-68 is adopted 4-0 roll call.
- Darrow moved to adopt Res. 23-69 setting the time and place for a public hearing for the purpose of soliciting written and oral comments on a voluntary annexation to the City of State Center. This annexation would include the site for the proposed EMS.Fire building project. The time will be July 18, 2023, 6:30 p.m. at the State Center city hall. Grant 2nd; Res. 23-69 is adopted 4-0 roll call.
- Motion by Grant, 2nd by Darrow to approve a 2023 lifeguard wage of \$11.25/hour. This is less than previously approved to be more in line with the wage offered by the YMCA conducting the lesson. Motion passes 4-0.

- Bearden explained the utility balance write-off report submitted by K. Yates, the billing clerk. She explained that two accounts totaling \$1,633.01 have “timed-out” of the state offset program. The other 13 accounts listed total \$3.61, each being less than the \$50.00 minimum for offset to collect through income tax refunds. Motion by Quick, 2nd by Grant that the total list in amount of \$1,636.62 to approved to be “written-off” as unrecoverable. Motion passes 4-0.
- Bearden presented a quote from BDH Technology for a new Dell PowerEdge T150 Server and installation/migration in amount of \$4,818.45. Along with the server, she would like to purchase infrastructure monitoring and server full image local & remote backup services that will cost \$250.00 per month. After discussion that included considering renting server space, Grant moved to approve the purchase as quoted. Quick 2nd; motion passes 4-0.
- Motion by Darrow, 2nd by Nichols to approve a FY24 tobacco permit for Blue Liquors and Tobacco Store contingent upon a corrected application. The payment has already been submitted.
- Bearden reported that no late claims for approval in FY23 were submitted.
- There being no further business, motion by Grant, 2nd by Darrow to adjourn at 7:30 p.m. Motion passes 4-0.

CLAIMS APPROVED 6.20.23

VENDER	DESCRIPTION	AMOUNT
IIT SOURCE	IT SERVICES	40.00
1ST AYD	BUILDING MATERIAL	475.71
AIRGAS	CHEMICALS	68.34
ALLIANT	GAS UTILITY	610.66
ARNOLD MOTOR SUPPLY	VEHICLE MAINT SUPL	164.37
AT&T MOBILITY	SCPD WIRELESS	170.65
BORDER STATE	ELECTRIC DISTRIB SUPPLY	2,158.67
BRIAN'S COLLISION CLINIC	PUBLIC WORKS AUTO ACCDNT.	1,092.85
CENTRAL IOWA FARM STORE	BLADE REPAIRS	128.85
CENTRAL STATE BANK	JANITOR/SOFTWARE SUPPLY	842.80
CIT SEWER SOLUTIONS	W MAIN SEWER SCOPE	4,121.29
CORE & MAIN	CURB BOX	381.24
CROP RITE INC	PESTICIDE	168.75
DAKOTA SUPPLY GROUP	GRANULAR CHLORINE	25.94
DAN'S AUTO	2013 TAHOE & 2017 FORD REP	1,047.55
DOUBLE H CONCRETE	DRAIN/CURB & ROAD PATCH	2,700.00
ELECTRIC SUPPLY	ENERGY EFFICIENCY SUPPLY	1,240.00
FASTENAL	BLDG REPAIR/MISC TOOLS	327.57
FLETCHER-REINHARDT	LAMPS/DIST MATERIALS	4,225.83
FORCE FITTERS	UNIFORMS	1,747.50
HAWKINS	CHLORINE CYLINDERS	30.00
HILLERS LEGAL PC	LEGAL FEES	3,080.00
I&S GROUP	ENGINEERING SERVICES	3,694.73
IOWA AMERICAN RESCUE	DOOR/WINDOW PROP	4,600.00
IOWA ONE CALL	LOCATES	96.30
IRBY	ELECTRIC DISTRIB SUPPLY	3,924.00
J&L CONTRACTING	CURB/GUTTER REPLACEMENT	2,668.00
JH FOSTER	GENERATION/LOADLESS PUMP	7,665.77
JOHN DEERE FINANCIAL	FLAG/GENERAL SUPPLIES	114.98
BECKY KIELLY	JANITORIAL SERVICES	275.00
LEDFORD TREE & LAWN	TREE REMOVAL	850.00
MAGUIRE	WATER TOWER MAINT	32,950.00

MELEE LLC	DESIGN WORK	1,695.00
MENARDS - M'TOWN	ELEC/STREET SUPPLY	523.52
METERING & TECHNOLOGY	METERS	223.52
MI PEST MANAGEMENT	PEST CONTROL	185.00
MICROBAC LAB	WATER TESTING	534.50
MID IOWA ENTERPRISE	PUBLICATIONS	434.88
MIKE STARN WELDING	TOOL REPAIR	65.00
MIKE WALTON	WINDOW CLEANING	55.00
NELSON FABRICATION	OIL CHANGES/REPAIRS	2,481.92
NEW CENTURY FS	FUEL CHARGES	3,241.62
NEWMAN SIGNS	SIGNS	104.00
PARTNER COMM	PHONE/INTERNET	1,159.26
PLUMB SUPPLY CO	WATER SUPPLIES	21.19
RACOM	SIREN	5,505.01
REGION 6 RESOURCE	R/O CDBG ADMIN	788.00
SEI	ANNUAL MONITORING SERV	597.96
SHERMCO INDUSTRIES	ENGINE REPAIR	11,342.00
SCDA	FY22 TAXES - 2ND HALF	3,950.00
STONE SANITATION	GARBAGE SERVICE	380.68
STORY MEDICAL OCC HEALTH	PHYSICAL/DRUG SCREEN	150.00
T&R ELECTRIC	TRANSFORMERS	20,002.33
TRI STATE LOCK	SHELTER KEYS & LOCK	54.00
UNPLUGGED WIRELESS COMM	MAX KIT	2,052.00
US CELLULAR	FIRE/EMS/CITY CHARGES	429.93
VAN WERT COMPANY	WATER METERS	10,175.12
WESCO DISTRIBUTING	DISTRB MATERIAL/MISC	7,362.15
WITMER PUBLIC SAFETY GP	ROOF HOOKS/HOSE ROLLER	937.08
XEROX CORPORATION	COPIER CONTRACT	385.76
Z LINE LTD	MOWER BLADE	119.10
	CITY SUB-TOTAL	156,642.88
ZOOM	OFFICE SUPPLY	149.90
IA DIV OF LABOR	ELEVATOR INSPECT	175.00
MENARDS	BLDG/GROUNDS	271.43
XEROX	OFFICE SUPPLY	44.50
MIDWEST TAPE	VIDEO	150.68
BAKER TAYLOR	BOOKS	466.61
DUSTY HILL FARMS	BLDG/GROUNDS	50.00
AMAZON	PROGRAM SUPPLY	150.27
COUNTRY LANDSCAPES	BLDG/GROUNDS	500.00
QUILL	OFFICE	196.97
CENTRAL STATE BANK	LOAN PAYMENT	23,427.08
BDH	TECH SUPPORT	505.42
RK DIXON	OFFICE	78.75
	LIBRARY CLAIMS	26,166.61
PAYROLL	05.23.23	29,774.14
PAYROLL	06.09.23	36,902.41
CENTRAL STATE BANK	ST IMPRV LOAN PAYMENT	90,908.75
PSN	MONTHLY FEE	74.95
RPGI	PURCHASED POWER	80,103.68
SCHINDLER	ELEVATOR MAINT	2,618.27
IDR	SALES/USE TAX	3,736.63
IDR	WET	2,370.45
IDNR	PUBLIC WORKS CERT	240.00

R. RANDALL	DEPOSIT RETURN	47.53
J BUSCHBOM	DEPOSIT RETURN	29.84
UMB BANK	3RD ST NW LOAN PAYMENT	117,618.75
SRF	SEWER LINING LOAN PYMNT	52,660.00
SRF	R/O PRJ LOAN PAYMENT	4,662.23
	MID-CYCLE CLAIMS PAID	421,747.63
	TOTAL APPROVED BY COUNCIL	604,557.12

TOTAL CONSENT BY FUND

GENERAL	70,809.31
ROAD USE	14,379.27
TIF	3,950.00
DEBT SERVICE	208527.5
CAPITAL PRJ	1,695.00
WATER UTILITY	58,701.48
R/O PRJ	3,547.73
SEWER UTILITY	64,664.58
LAGOON PRJ	935.00
ELECTRIC UTILITY	176,867.09
STORM SEWER	480.16
TOTAL	604,557.12

MAY REVENUE BY FUND

GENERAL FUND	170,663.26
ROAD USE	17,665.35
LOST	22,524.26
E'EE BENEFYIY LEVY	2,587.68
EMERGENCY LEVY	442.05
TIF	77.32
DEBT LEVY	2,529.77
WATER UTILITY	42,788.23
WATER IMPRV	4,095.76
SEWER UTILITY	20,277.20
SEWER IMPRV	11,360.71
ELECTRIC UTILITY	165,516.26
STORM WATER UTILITY	5,997.06
TOTAL	466,524.91

Craig Pfantz, Mayor

Attest:
Lori Bearden, City Clerk